

# NOTICE

## **BHILWARA TECHNICAL TEXTILES LIMITED**

CIN:L18101RJ2007PLC025502

**Regd. Office:** LNJ Nagar, Mordi, Banswara – 327001, Rajasthan, India

Tel.: +91-2961-231521-52, 231385, Fax: 02961 – 231254

**Corporate Office:** Bhilwara Towers, A-12, Sector – 1, Noida – 201301 (U.P.)

**Phone:** 0120 – 4390300 (EPABX), Fax:0120-4277841

E-mail:[bttil.investor@lnjrbhilwara.com](mailto:bttil.investor@lnjrbhilwara.com), **Website:** [www.bttil.co.in](http://www.bttil.co.in)

NOTICE is hereby given that the **Fourteenth** Annual General Meeting (“**AGM**”) of the Members of the Bhilwara Technical Textiles Limited will be held on Friday the 10<sup>th</sup> day of September, 2021 at 02:00 P.M. through Video Conferencing (“**VC**”) / Other Audio-Visual Means (“**OAVM**”) without the physical presence of members at the AGM venue to transact the businesses as set out in the Notice. The venue of the Annual General Meeting shall be deemed to be Registered Office of the Company at LNJ Nagar, Mordi, Banswara- 327001, Rajasthan. The following Ordinary and Special businesses will be transacted at the AGM:-

### **Ordinary Business:**

1. To receive, consider and adopt the Audited Financial Statements (including Audited Consolidated Financial Statements) for the financial year ended the 31<sup>st</sup> March, 2021 and the Report of Directors and Auditor thereon.
2. To appoint a Director in place of Shri Shantanu Agarwal (DIN: 02314304) who is liable to retire by rotation and being eligible, offers himself for re-appointment.

### **Special Business:**

3. To consider and if thought fit, to pass, with or without modifications, the following Resolution as **Special Resolution:**

“**RESOLVED THAT** pursuant to the provisions of Section 196, 197 and other applicable provisions, if any of the Companies Act, 2013, read with Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 (including any statutory modification and re-enactment thereof for the time being in force) and applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as amended from time to time and read with schedule V to the Companies Act, 2013 and subject to such approvals as may be necessary, approval of the members be and is hereby accorded for the re-appointment of Shri Shekhar Agarwal (DIN: 00066113) as Chairman and Managing Director of the Company without remuneration for a period of three years and who will be attaining the age of seventy years in the year 2022 be and is hereby re-appointed as Chairman and Managing Director of the Company with effect from the 1<sup>st</sup> April, 2021 for a period three years upto 31<sup>st</sup> March, 2024.

**RESOLVED FURTHER THAT** Shri Shekhar Agarwal who is re- appointed as Chairman and Managing Director from 1<sup>st</sup> April, 2021 for a period of three years upto 31<sup>st</sup> March, 2024 shall also act as Chief Executive Officer (CEO) of the Company in terms of the applicable provisions of Securities Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015.

**RESOLVED FURTHER THAT** Shri Shekhar Agarwal who is re appointed as Chairman and Managing Director of the Company w.e.f. 1<sup>st</sup> April, 2021 for a period of three years upto 31<sup>st</sup> March, 2024 shall also act as Key Managerial Personnel of the Company in terms of provisions of Section 2 (51) & 203 of Companies Act, 2013 during the above period.

**RESOLVED FURTHER THAT** Shri Shekhar Agarwal shall not draw any remuneration during the tenure of re-appointment in his capacity as Chairman & Managing Director and Chief Executive Officer of the Company.

**RESOLVED FURTHER THAT** pursuant to the provisions of section 152 of the Companies Act, 2013 (the Act) and the rules made thereunder, Shri Shekhar Agarwal, Chairman & Managing Director and Chief Executive Officer of the Company, shall be liable to retire by rotation without causing any break in the continuity of his office.

**RESOLVED FURTHER THAT** any of the Director or the Company Secretary of the Company be and is hereby authorized to take all such appropriate steps and to do all such acts, deeds and things to give effect to the above mentioned Resolution.”

By Order of the Board of Directors  
**For Bhilwara Technical Textiles Limited**

**Place: Noida (U. P.)**

**Date: 10th August, 2021**

**Registered Office:-**

LNJ Nagar, Mordi,

Banswara- 327001, Rajasthan

**Shekhar Agarwal**

Chairman & Managing Director  
and Chief Executive Officer

DIN: 00066113

**NOTES:**

1. The relevant Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 (“Act”), relating to Special Business to be transacted at the 14<sup>th</sup> Annual General Meeting (“AGM”) is annexed. The matter of Special Business under item No. 3 has been considered unavoidable in nature by the Board of Directors and therefore included in the Notice of this meeting.
2. In view of the ongoing Covid-19 pandemic, the Ministry of Corporate Affairs (“MCA”) has vide its circular No. 02/2021 dated January, 13, 2021 which read with together Circular No.14/2020 dated 8th April, 2020, Circular No.17/2020 dated 13th April, 2020, followed by Circular No. 20/2020 dated 5th May, 2020 as also Securities Exchange Board of India (SEBI) also issued its Circular no. No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 15th January, 2021 read with SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12<sup>th</sup> May, 2020 (“collectively referred as Applicable Circulars”) permitting the holding of AGM by the Companies through Video Conferencing/Other Audio Visual Means (“VC/OAVM”) during the calendar year 2021, without the physical presence of the members. Accordingly, the 14<sup>th</sup> AGM of the Company shall be conducted through VC/OAVM. Hence, Members can attend and participate in the AGM through VC/OAVM. The deemed venue for the AGM shall be the Registered Office of the Company at LNJ Nagar, Mordi, Banswara, Rajasthan -327001.
3. The Company has engaged the services of National Securities Depository Limited (NSDL) for facilitating participation by the Members at the AGM through VC/OAVM and remote e-voting (including e-voting during the AGM). The instructions for participation by the Members and for remote e-voting including e-voting during the AGM are given separately in the subsequent paragraphs.
4. The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, the 04<sup>th</sup> September 2021 to Friday the 10<sup>th</sup> September 2021 (both days inclusive) for the purpose of the AGM.
5. The attendance of the Members attending/participating the 14<sup>th</sup> AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013 read with Circular No. 20/2020 dated 5<sup>th</sup> May, 2020 No.28/2020 dated August 17, 2020 and No. 02/2021 dated January 13, 2021 issued by MCA. However in case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM through e-voting.
6. Pursuant to the provisions of the Act, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a member of the Company. Since this AGM is being held pursuant to the Applicable Circulars through VC or OAVM, the requirement of physical attendance of members has been dispensed with. Accordingly, in terms of the Applicable Circulars, the facility for appointment of proxies by the members will not be available for this AGM and hence the **proxy form, attendance slip and route map of this AGM are not annexed to this notice.**
7. Institutional Investors, who are Members of the Company, are encouraged to attend the 14th AGM through VC/OAVM facility and vote through remote e-voting facility. Institutional Investors and Corporate Members (i.e. other than individuals, HUF, NRI etc.) intending to appoint their authorised representatives pursuant to Sections 112 and 113 of the Act, as the case may be, to attend the AGM through VC/OAVM or to vote through remote e-voting are requested to send a scanned copy (PDF/JPG format) of the relevant Board Resolution/ Authority Letter, etc., together with attested specimen signature of the duly authorized signatory (ies) who are authorized to vote, to the Scrutinizer through e-mail at [manisha.pcs@gmail.com](mailto:manisha.pcs@gmail.com), with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) and [bttl.investor@lnjbhilwara.com](mailto:bttl.investor@lnjbhilwara.com).
8. In accordance with the Applicable Circulars, the VC/OAVM will have a capacity to allow at least 1000 members to participate in the AGM and such participation shall be on a first-come-first-served basis. However, please note that pursuant to the Applicable Circulars, large shareholders (i.e. shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders' Relationship Committee, Auditors, etc. may be allowed to attend the meeting without restriction on account of first-come-first served principle.
9. In accordance with the Applicable Circular referred to in Note No.2, the Company is sending the Annual Report alongwith notice of AGM through electronic mode to those Members whose email addresses

have been made available to the Depository Participants and the Company. The Notice calling the 14th AGM of the Company and Annual Report for the financial year 2020-21 has been uploaded on the website of the Company at [www.bttl.co.in](http://www.bttl.co.in). The said Notice and Annual Report can also be accessed from the websites of the Stock Exchange i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and also available on the website of NSDL (agency for providing the Remote e-voting facility) i.e. [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

10. The Company is pleased to provide two-way facility of video conferencing (VC) /other audio-visual means (OAVM) at the web link –<https://www.evoting.nsdl.com>. The recorded transcript of the 14th AGM shall also be made available on the website of the Company [www.bttl.co.in](http://www.bttl.co.in), as soon as possible after the meeting is over.
11. The SEBI has mandated the submission of the Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their depository participant(s). Members holding shares in physical form are required to submit their PAN details to the Registrar and Share Transfer Agent i.e. Beetal Financial & Computer Services Private Limited, Beetal House, 3rd Floor, 99, Madangir, behind LSC, New Delhi-110062 and/or send the documents at [beetalrta@gmail.com](mailto:beetalrta@gmail.com). Members are requested to mention their folio number/client ID in all communications with the Company.
12. Members are requested to intimate/update changes, if any, pertaining to their name, postal address, email address, telephone/mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as name of the bank and branch details, bank account number, MICR code, IFSC code, etc. (along with duly cancelled cheque leaf stating the said details) to their Depository Participant in case the shares are held by them in electronic form or to the Company's RTA in case the shares are held by them in physical form with relevant documents that may be required.
13. Members can avail the facility of nomination in respect of shares held by them in physical form pursuant to the provisions of Section 72 of the Act. Members desiring to avail this facility may send their nomination in the prescribed Form SH-13 duly filled in to Beetal Financial & Computer Services Private Limited, Beetal House, 3rd Floor, 99, Madangir, behind LSC, New Delhi-110062, E-mail: [beetalrta@gmail.com](mailto:beetalrta@gmail.com). The said form can be downloaded from the Company's website. The prescribed form in this regard may also be obtained from RTA at the address mentioned above. Members holding shares in electronic form are requested to contact their Depository Participant directly for recording their nomination.
14. As per Regulation 40 of SEBI (Listing Obligations and Disclosure Requirement) Regulation, 2015 as amended, that securities of listed companies shall be transferred only in dematerialised form with effect from, 1st April, 2019 except in case of request received for transmission or transposition of securities. In order to facilitate transfer of share(s) in view of the above and to avail various benefits of dematerialization, Members are advised to dematerialize share(s) held by them in physical form.
15. Documents referred to in the accompanying Notice calling the AGM are available for inspection at the website of the Company up to the date of the AGM. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Act, and the Register of Contracts or Arrangements in which the Directors are interested, maintained under Section 189 of the Act, shall be available electronically for inspection by the members during the AGM upon login at NSDL e-voting system.
16. Details under Regulation 26(4) and 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and in terms of Secretarial Standard-2 in respect of the Directors retiring by rotation, seeking appointment and re-appointment at the 14<sup>th</sup> Annual General Meeting, are annexed hereto as **Annexure-I** to this Notice. Requisite declaration have been received from the Directors seeking appointment/reappointment.
17. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or Registrar, the details of such folios together with the share certificates for consolidating their holdings in one folio. The share certificate will be returned to such Members after making requisite changes.
18. Non-Resident Indian members are requested to inform RTA/respective DP's immediately about:-
  - a. Change in the residential status on return to India for permanent settlement;
  - b. Particulars of the bank account(s) maintained in India with complete name, branch, and account

type, account number, IFSC Code and address of the bank with pin code number, if not furnished earlier.

19. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participant and holdings should be verified.
20. To support the 'Green Initiative', and also to receive the copies of AGM notice in case of AGM through VC/OAVM and other communication from the Company. Members who have not yet registered their email addresses are requested to register the same with their DPs in case the shares are held by them in electronic form and with the Registrar in case the shares are held by them in physical form.
21. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 (as amended), Secretarial Standard No. 2 on General Meetings and in accordance with Applicable Circulars referred to in Note No. 2, the Company is providing facility of remote e-voting as well as e-voting during the AGM to its Members in respect of the business to be transacted at the AGM.
22. Mrs. Manisha Gupta, Practicing Company Secretary (Membership No. FCS 6378) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting during the AGM in a fair and transparent manner.
23. The Scrutinizer shall immediately after the conclusion of voting at the Annual General Meeting, unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make not later than forty eight hours of the conclusion of the Annual General Meeting a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, and submit to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith. Subject to the receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Meeting i.e. September 10, 2021.
24. The results shall be declared along with the Scrutinizer's Report shall be placed on the Company's website [www.bttl.co.in](http://www.bttl.co.in) and on the website of NSDL <http://www.evoting.nsdl.com> immediately after the results is declared and will simultaneously be forwarded to BSE Limited where Equity Shares of the Company are listed.
25. **Process for those Members whose email ids are not registered for procuring user id and password and registration of email ids for e-voting on the Resolutions set out in this Notice:**
  - I. Those Members, who hold shares in physical form or who have not registered their email address with the Company and who wish to participate in the 14<sup>th</sup> AGM or cast their vote through remote e-voting or through the e-voting system during the meeting, may obtain the login ID and password by sending scanned copy of:
    - a. A signed request letter mentioning your name, folio number and complete address; scan copy of the share certificate (front and back) and
    - b. Self-attested scanned copy of the PAN Card and any document (such as Driving License, Bank Statement, Election Card, Passport, AADHAR Card) in support of the address of the Member as registered with the Company; to the email address of the Company [bttl.investor@lnjbhilwara.com](mailto:bttl.investor@lnjbhilwara.com)
  - II. In case shares are held in demat mode, Members may obtain the login ID and password by sending scanned copy of:
    - a. A signed request letter mentioning your name, DP ID-Client ID (16 digit DP ID + Client ID or 16 digit beneficiary ID);
    - b. Self-attested scanned copy of client master or Consolidated Demat Account statement and
    - c. Self-attested scanned copy of the PAN Card and AADHAR (self-attested scanned copy of AADHAR Card) to the email address of the Company [bttl.investor@lnjbhilwara.com](mailto:bttl.investor@lnjbhilwara.com).
  - III. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at **step 1 (A)** i.e. **Login method for e-Voting and joining virtual**

**meeting for individual shareholders holding securities in demat mode.**

- IV. Alternatively shareholder / members may send a request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) for procuring user id and password for e-voting by providing above mentioned documents.
- V. In terms of SEBI circular no. SEBI/HO/ CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

**26. The Instructions for members for remote e-voting and joining Annual General Meeting through (VC)/(OAVM) as Under:-**

The remote e-voting period commences on Tuesday, the 07<sup>th</sup> September, 2021 at 9:00 a.m. and ends on Thursday, the 9<sup>th</sup> day of September 2021 at 5:00 p.m. The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the Cut-Off date i.e. Friday the 03<sup>rd</sup> day of September 2021 may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the Cut-Off date, being i.e. Friday the 03<sup>rd</sup> day of September 2021.

**How do I vote electronically using NSDL e-voting system?**

The way to vote electronically on NSDL e-voting system consists of “Two Steps” which are mentioned below:

**Step 1: Access to NSDL e-Voting system**

**A) Login method for e-Voting and joining virtual Annual General Meeting for Individual shareholders holding securities in demat mode.**

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

**Login method for Individual shareholders holding securities in demat mode is given below:**

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<ol style="list-style-type: none"> <li>1. Existing <b>IDeAS</b> user can visit the e-Services website of NSDL Viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. On the e-Services home page click on the “<b>Beneficial Owner</b>” icon under “<b>Login</b>” which is available under 'IDeAS' section , this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on “<b>Access to e-Voting</b>” under e-Voting services and you will be able to see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</li> <li>2. If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select “<b>Register Online for IDeAS Portal</b>” or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL:<a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is</li> </ol>

	<p>launched, click on the icon“Login” which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or <b>e-Voting service provider i.e. NSDL</b> and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</p> <p>4. Shareholders/Members can also download NSDL Mobile App “<b>NSDL Speede</b>” facility by scanning the QR code mentioned below for seamless voting experience</p> <div data-bbox="609 775 1214 1122" style="text-align: center;"> <p><b>NSDL Mobile App is available on</b></p>    </div>
<p>Individual Shareholders holding securities in demat mode with CDSL</p>	<ol style="list-style-type: none"> <li>Existing users who have opted for Easi/Easiest, they can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi/Easiest are <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on New System Myeasi.</li> <li>After successful login of Easi/Easiest the user will be also able to see the E-Voting Menu. The Menu will have links of <b>e-Voting service provider i.e. NSDL</b>. Click on <b>NSDL</b> to cast your vote.</li> <li>If the user is not registered for Easi/Easiest, option to register is available at: <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></li> <li>Alternatively, the user can directly access e-Voting page by providing demat Account Number and PAN No. from a link in <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. <b>NSDL</b> where the e-Voting is in progress.</li> </ol>
<p>Individual Shareholders (holding securities in demat mode) login through their depository participants</p>	<p>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting.</p>

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 or 022-23058542-43

**B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

**How to Log-in to NSDL e-Voting website?**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
2. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ' Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

*Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.*

4. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digi Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***

5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.

c) How to retrieve your 'initial password'?

(i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

(ii) If your email ID is not registered, please follow steps mentioned below in **process for those shareholders whose email ids are not registered.**

6. If you are unable to retrieve or have not received the “ Initial password” or have forgotten your password:

a) Click on “**Forgot User Details/Password?**”(If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com)

b) **Physical User Reset Password?** (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

c) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.

d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.

7. After entering your password, tick on Agree to “Terms and Conditions” by selecting on the check box.

8. Now, you will have to click on “Login” button.

9. After you click on the “Login” button, Home page of e-Voting will open.

**Step 2: Cast your vote electronically and join Annual General Meeting on NSDL e-Voting system.**

**How to cast your vote electronically and join Annual General Meeting on NSDL e-Voting system?**

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle and General Meeting is in active status.

2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on “VC/OAVM” link placed under “Join General Meeting”.

3. Now you are ready for e-Voting as the Voting page opens.

4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.

5. Upon confirmation, the message “Vote cast successfully” will be displayed.

6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

7. Once you confirm your vote on the Resolution, you will not be allowed to modify your vote.

## 27. General Guidelines for shareholders:

- I. It is strongly recommended not to share your password with any other person and take utmost care to keep it confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “Forgot User Details/ Password?” or “Physical User Reset Password? Option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
- II. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for members and remote e-voting user manual for Shareholders available at the Downloads Section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free No.: 1800-222-990 or send a request to Ms. Pallavi Mhatre, Manager, NSDL, at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).

## 28. The instructions for members for E-voting on the day of the AGM are as under:-

- a. The procedure for e-voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- b. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system in the AGM.
- c. Members who have voted through remote e-voting will be eligible to attend the AGM through VC /OAVM. However, they will not be eligible to vote at the AGM.
- d. The details of the person who may be contacted for any grievances connected with the facility for e-voting on the day of the AGM shall be the same person mentioned for remote e-voting.
- e. Members, who acquire shares of the Company after dispatch of the notice and hold shares as on the cut-off date i.e. Friday the 03<sup>rd</sup> day of September, 2021 may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [beetalrta@gmail.com](mailto:beetalrta@gmail.com). Individual Demat Account Holder may follow the process mentioned in **Step 1** – Access to NSDL e-Voting system.

## 29. Instructions for Members for participating in the 14<sup>th</sup> AGM through VC/OAVM are as under:

- a. Members will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-voting system. Members may access by following the steps mentioned above for **Access to NSDL e-Voting system**. After successful login, you can see link of “VC/OAVM link” placed under “**Join General meeting**” menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush
- b. Further, Members will be required to use Internet with a good speed to avoid any disturbance during the meeting.
- c. Please note that Members connecting from mobile devices or tablets or through laptops etc. connecting via mobile hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.
- d. Facility of joining the AGM through VC/OAVM shall open 15 minutes before and after the schedule time of commencement of the meeting.
- e. Members, who would like to express their views/have questions may send their questions in advance from their registered email address, mentioning their name, DP ID and Client ID number /folio number and mobile number, to reach the Company's email address [bttl.investor@lnjbhilwara.com](mailto:bttl.investor@lnjbhilwara.com) at least 7 days in advance before the start of the meeting i.e. by Friday, the 03<sup>rd</sup> day of September, 2021 by 02:00 p.m. Such questions by the Members shall be taken up during the meeting and replied by the Company suitably. The Company reserves the right to restrict the number of questions depending on

the availability of time as appropriate for smooth conduct of the AGM.

- f. Members, who would like to express their views/ask questions during the 14<sup>th</sup> AGM, may register themselves as a speaker by sending their request from their registered email address mentioning their name, DP ID and Client ID number/folio number and mobile number, to reach the Company's email address [bttl.investor@lnjbhilwara.com](mailto:bttl.investor@lnjbhilwara.com) at least 7 days in advance before the start of the 14<sup>th</sup> AGM i.e. by Friday, the 03<sup>rd</sup> day of September, 2021 by 02:00 p.m. Those Members who have registered themselves as a speaker shall be allowed to ask questions during the 14<sup>th</sup> AGM, depending upon the availability of time. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.
- g. The details of the person who may be contacted for any grievances connected with the facility for e-voting on the day of the AGM shall be the same person mentioned for remote e-voting.

By Order of the Board of Directors  
**For Bhilwara Technical Textiles Limited**

**Place: Noida (U. P.)**  
**Date: 10th August, 2021**

**Shekhar Agarwal**  
Chairman & Managing Director  
and Chief Executive Officer  
DIN: 00066113

**Registered Office:-**  
LNJ Nagar, Mordi,

**EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013****ITEM NO. 3**

The term of appointment of Shri Shekhar Agarwal (DIN: 00066113) as Chairman & Managing Director expired on 31<sup>st</sup> March, 2021. The Board of Directors at their meeting held on 10<sup>th</sup> February, 2021, had, upon recommendation of Nomination and Remuneration Committee, re-appointed Shri Shekhar Agarwal as Chairman & Managing Director of the Company without remuneration, for a period of 3 years with effect from 1<sup>st</sup> April, 2021 upto 31<sup>st</sup> March, 2024 and who will be attaining the age of seventy years in the year 2022 in accordance with the provisions of Section 196, 197 and other applicable provisions, if any of the Companies Act, 2013, read with Companies (Appointment and Remuneration of Managerial Personnel) Rules 2014 and read with schedule V of the Companies Act, 2013 and applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification and re-enactment thereof for the time being in force).

Shri Shekhar Agarwal aged 68 years holds a degree in B. Tech (Mech.) from IIT Kanpur and M.Sc. from Illinois Institute of Technology, Chicago. He is an industrialist with diversified business experience spanning over 40 years. He is also holding the position of Chairman & Managing Director and CEO in Maral Overseas Limited.

Pursuant to the provisions of Section 2(51) and 203 of the Companies Act, 2013, Shri Shekhar Agarwal shall be Key Managerial Personnel of the Company. During the tenure of his appointment, Shri Shekhar Agarwal shall also act as Chief Executive Officer (CEO) of the Company in terms of the applicable provisions of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015.

Pursuant to comply with the provisions of Section 152 of Companies Act, 2013 and Rules made thereunder, Shri Shekhar Agarwal shall be liable to retire by rotation without causing any break in the continuity of his office.

Shri Shekhar Agarwal is not disqualified from being appointed as Chairman & Managing Director of the Company in terms of Section 164 of the Companies Act, 2013 and has given his consent to act as the Chairman & Managing Director and CEO of the Company. Shri Shekhar Agarwal is not debarred from holding the office of Director pursuant to any SEBI Order or any other such authority.

The relevant details pertaining to Shri Shekhar Agarwal are provided in **Annexure-I** in accordance with the requirement of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standards on General Meetings (“SS-2”).

Your Directors recommend the Special Resolution as set out in item no. 3 for approval of members.

Except Shri Shekhar Agarwal himself and Shri Shantanu Agarwal, Director being relative of Shri Shekhar Agarwal and their relative, none of the other Directors / Key Managerial Personnel of the Company/their relatives are, in any way, concerned or interested in the proposed Resolution.

By Order of the Board of Directors  
**For Bhilwara Technical Textiles Limited**

**Place: Noida (U. P.)**  
**Date: 10th August, 2021**

**Shekhar Agarwal**  
Chairman & Managing Director  
and Chief Executive Officer  
DIN: 00066113

**Registered Office:-**  
LNJ Nagar, Mordi,  
Banswara- 327001, Rajasthan

In pursuance to Secretarial Standard on General Meeting (SS-2) and Regulation 26 (4) & 36 (3) of SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015

**DETAILS OF THE DIRECTORS SEEKING APPOINTMENT / RE-APPOINTMENT IN THE FORTHCOMING ANNUAL GENERAL MEETING**

Name of Director	Shri Shekhar Agarwal	Shri Shantanu Agarwal
DIN	00066113	02314304
Category	Promoter, Chairman & Managing Director and Chief Executive Officer	Promoter, Director (Non- Executive)
Date of Birth	09 <sup>th</sup> October, 1952	16 <sup>th</sup> January, 1986
Age	68 Years	35 Years
Date of Appointment	14 <sup>th</sup> December, 2007	27 <sup>th</sup> May, 2016
Relationship with Other Directors, Managers & Key Managerial Personnel.	Father of Shri Shantanu Agarwal, Director of the Company.	Son of Shri Shekhar Agarwal, Chairman & Managing Director and CEO of the Company.
Qualifications	B. Tech. (Mech.)-IIT Kanpur, M.Sc.- Chicago	Graduate in B.S. in Electrical and Computer Engineering-from CMU, USA and MBA from Wharton School of Business (University of Pennsylvania, USA).
Expertise in specific functional areas	Industrialist with experience of Textiles Industries.	Industrialist with diversified business experience.
List of Other Public Companies in which Directorships held	Maral Overseas Limited, RSWM Limited, HEG Limited BSL Limited	Maral Overseas Limited
#Chairman / Member of the Committee of the Board of Directors of the Company	Nil	Audit Committee – Member
<b>Chairmanship of the Committee of the Board of Directors of the others Company</b>		
a	Audit Committee	Nil
b	Stakeholders' Relationship Committee	Nil
<b>Membership of the Committee of the Board of Directors of the others Company</b>		
a	Audit Committee	BSL Limited HEG Limited
b	Stakeholders' Relationship Committee	Maral Overseas Limited RSWM Limited

<b>No. of Equity Shares held in the Company</b>	26,16,425	53,08,115
<b>No. of Board meeting attended during the year</b>	4 out of 4	4 out of 4
<b>Terms &amp; Condition of appointment or re-appointment</b>	As mentioned in the Item no. 3 of Explanatory Statement of the Notice.	Non-Executive Director liable to retire by rotation
<b>Last Remuneration drawn</b>	Nil	See note no. 1
<b>Remuneration sought to be paid</b>	Nil	See note no. 1
<b>Justification for choosing the Independent Director</b>	N.A.	N.A.

*#Excludes Directorships in Private Limited Companies, Foreign Companies, Membership of Management Committee of various chambers/Bodies and Section 8 Companies and LLP.*

*Note no.-1* The Non-Executive Directors (including Independent Directors) are only paid sitting fee for attending meetings of Board of Directors, Independent Directors and various Committees of Board of Directors.